



RFP #22-2311 A&E Services for New Sunset Park Elementary

Addendum #1 Questions and Answers

April 26, 2023

1. Can you share who will be on the selection committee and who will be visiting the schools?

ANSWER: The selection committee will be made up of Operations, Procurement, Instructional, Administrative, and Community Members. The same groups will be used when selecting who visits the schools.

2. The project is described as having a student capacity of 1,000. Is that final occupancy or should we anticipate future expansion? If so, for how many additional students?

ANSWER: The capacity will be capped at 1,000 students.

3. In question 4.2, the question seems to apply to contractors as opposed to architects, so should we just use this section to list any consultants we will be bringing to the team (i.e. civil, mechanical, electrical, structural engineers, etc.?) We also do not normally quantify monetary percentages as part of submittals since it varies by project.

ANSWER: Question 4.2 is not needed please disregard.

4. Also, in question 4, related to qualifications and experience, it does not request resumes specifically. Give the page limitation, would it be acceptable to include resumes of the key team assigned to this project as part of the appendix?

ANSWER: We will waive the page restriction. Please submit as many pages as you feel are needed.

5. And please clarify if the required forms (the first two pages of the RFP), Appendix, Tabs and front and back cover are NOT included in the 25-page limit?

ANSWER: See response to question 4

6. In question 5. Past Performance, please explain this section that would also typically apply to contractors, not A/E services unless it is related to Federal work:

“A copy of the report on its most recent external quality control review, with a statement whether that quality control review included a review of specific governmental engagements. The review may be included as an appendix.”

ANSWER: Bullet 1 from question 5 will not be needed. Please Disregard

7. In Question 6. Value Added Information, please clarify bullets 2 and 3.

ANSWER:

Bullet 2- We want to know how you plan to take the district and community as whole into consideration with your plans. It is important that the school is a benefit to both the district and the entire community.

Bullet 3- What does your company do to be a part of the community? It may be with your time, expertise, or financially. Are you active in the community and the nonprofit sector? If so, how?